



# SOLOMON CODE OF CONDUCT

## Summary

This document has been created to assist those using Solomon to avoid any potential pitfalls and act within the compass of propriety when engaging in online discussions, or when posting comments on Discussion Boards/Forums.

## Scope

This document applies to all discussions that take place on Solomon, or under the authority of Solomon, whether Audio-visual or text based.

This document should be considered complementary to the UGLE Social Media Policy & Guidelines (<https://www.ugle.org.uk/social-media-policy-guidelines>) especially regarding the type of content to be posted. If you have a specific query please contact [content.solomon@ugle.org.uk](mailto:content.solomon@ugle.org.uk)

## General Guidance

The guidance within this document is by no means exhaustive and should be used as a general guideline. The sections below are divided into the two primary categories of Webinar/Live Video Discussion and Discussion Boards/Forums, however please adhere to the following guidance when using both mediums:

- Treat other Members with respect and show consideration for their views and opinions.
- Do not refer to, discuss or allude to any of our modes of recognition. There should never be discussion related to the business of a Lodge and what is discussed within tyled doors.
- Insulting, inflammatory or personal attacks against UGLE Staff, Solomon Team or other Participants will be not tolerated.
- The posts or discussions must comply with the Book of Constitutions, rules, regulations, and edicts.
- You must not identify any Freemason as a member of the unless he has provided his consent or has already identified himself as such.
- Do not post or disclose any personal information without the individual's explicit consent, such as an address, telephone number, or anything else covered by the Data Protection Act 2018 (<http://www.legislation.gov.uk/ukpga/2018/12/contents/enacted>)
- Group discussions can often consist of dozens of Members from different Provinces, Countries or Constitutions. Participants should therefore avoid discussing Lodge/Province specific matters; unless they are contributing to the overall discussion.

## Webinars/Live Video Discussions

When taking part in Webinars/Live Video Discussions and Online Masonic Gatherings:

- Members who participate in internet meetings, discussions and seminars must be particularly careful to ensure that they are not perceived as representing, speaking for, or on behalf of any Masonic body, unless they are expressly authorised to do so.
- Solomon encourages conversation and debate between its Members, but expects everyone concerned to be courteous, tolerant and respectful.

## Discussion Boards/Forums

When posting on Discussion Boards/Forums please consider the following:

- Please do not post inappropriate material or use inappropriate language which may offend others.
- Please do not post Spam, as it is considered irrelevant content or advertising. Any post considered Spam will be removed.
- Please do not post forum text in all CAPITALS as this is considered to be shouting and is unnecessary.
- Please do not use the Forum/Discussion Board to contact UGLE/Solomon Staff directly. This can be done via [help.solomon@ugle.org.uk](mailto:help.solomon@ugle.org.uk) for Technical Support or [content.solomon@ugle.org.uk](mailto:content.solomon@ugle.org.uk) to Report Content Error.

## Sanction/Enforcement

Violation of the above Code(s) of Conduct may result in the following:

- Editing or Deletion of respective post/comment on Discussion Boards and Forums.
- Muting or removal from participation in Webinars and Live Video Discussions.
- Webinars/Live Video Discussions are regulated by the Moderator/Producer for that Webinar. Discussion Boards/Forums are Moderated by the L&D Group.